



TOWN OF SANTEE

PLAT/SUBDIVISION PLAN DEVELOPMENT APPLICATION

194 Municipal Way (P.O. Box 1220) | Santee, SC 29142 | Ph: 803.854.2152 | Website: www.townofsantee-sc.org

OFFICE USE ONLY:

Date Received: _____

Fee Paid: \$ _____

Please READ and PRINT Clearly. Complete and submit the application and attachment(s). Planning Commission meetings are the first Mondays of the month unless otherwise. **APPLICATIONS ARE DUE TWO WEEKS BEFORE THE SCHEDULED MEETING.** If the applicant is not the owner(s), the owner(s) must complete and sign the *Designation of Agent*. Complete and return subdivision/street name information below for preliminary plat review/approval. For final plat approval, provide a copy of the HOA's Articles of Incorporation, bylaws, and any conditions, covenants, and/or restrictions or the proposed subdivision.

APPLICANT INFORMATION

LAND SURVEYOR OR ENGINEER INFORMATION

Name:	Name:
Business Name:	Business Name:
Mailing Address:	Mailing Address:
City/State/Zip:	City/State/Zip:
Phone/Cell:	Phone/Cell:
Email:	Email:

Check applicable:

Relationship to Property Owner: Same Developer Subdivider Other: _____

Designation of Agent: I/we authorize the person named as Applicant to act on my/our behalf to submit and amend documents, meet with staff, and attend public meetings/hearings.

Property Owner's Name (*Print*) Owner's Signature Date

Witness (*Print*) Witness Signature Date

Phone: _____ Email: _____

Check applicable:

Submit Three (3) copies and one (1) digital copy, no larger than 11" x 17", except Concept Subdivision Plans.

- Exempt Plat Plat Approval (< 3 lots) Resurvey Plat (Existing Recorded Plat w/ no changes)
- Combination Plat (Joining 2 or more parcels, where new road or change in road) Concept Subdivision Plan

Submit Nine (9) copies and one (1) digital copy, no larger than 24" x 36".

- Minor Subdivision (3 to 10 lots) Preliminary Subdivision Plan Final Subdivision Plan
- Preliminary/Final Plan Modification (after PC approval) Residential PUD Commercial PUD
- Mixed-Use PUD

Check Applicable Zoning/Land Use

- RS 1 RS 2 RS 3 RG OC GC I PUD Residential Non-Residential

Total Area (sq ft)/acre: _____ Existing# of lot(s): _____ Proposed # of lots(s): _____

Is the property restricted by any recorded covenants, conditions, easements, and/or restrictions? Yes No

If Yes, provide a copy.

I attest to the best of my knowledge the information and attachment(s) provided are accurate. The proposed activity is not contrary to, is not prohibited by, and does not contradict any recorded covenant.

Signature

Date

Complete this section for new subdivisions.

SUBDIVISION/DEVELOPMENT & ROAD NAME RESERVATION

Please provide at least twelve (12) potential subdivisions and road names. Street and subdivision names are vetted and approved by the Planning Commission.

Parent TMS#(s): _____

Proposed Subdivision Name:

Proposed Road/Street Name:

FEE SCHEDULE

Plat/Subdivision/PUD Activity	Fee
Exempt Plat	\$0
Resurvey Plat (Existing Recorded Plat w/ no changes)	\$65
Plat Approval (< 3 lots)	\$65
Combination Plat (Joining 2 or more parcels, where new road or change in road)	\$65
Concept Subdivision Plan	\$100
Minor Subdivision (3 to 10 lots)	\$100 plus \$10 per lot/unit
Preliminary Subdivision Plan	\$200 plus \$10 per lot/unit
Final Subdivision Plan	\$150 plus \$10 per lot/unit
Preliminary/Final Plan Modification (after PC approval)	\$100 plus \$10 per lot/unit
Residential PUD	\$250 plus \$10 per lot/unit
Commercial PUD	\$300 plus \$10 per lot/unit
Mixed Use PUD	\$400 plus \$10 per lot/unit
Development Agreement (Process Only not review cost)	\$500 plus attorney fee/notifications